

Primary School and Junior School Admission Appeals Timetable 2024

September 2024 entry

Appeals resulting from transfer applications for admission to Reception or for transferring from an infant to a junior school for September 2024 will be heard according to the following timetable:

ACTION	DEADLINE
National Offer Day	16 April 2024
Date by which an appeal must be submitted	17 May 2024
Dates when appeals will be heard	All appeals received by the deadline will be heard on weekdays from 1 July to 19 July 2024 (excluding school holidays).
Dates when appellants will be sent notification of their appeal hearing	10 school days in advance of the hearing
Date by which the Clerk sends appeal papers to the parents, the panel and the admission authority.	7 working days before the appeal hearing
Deadline for appellants to submit additional evidence	5 working days before the appeal hearing.
Decision letters sent to the Appellants.	Within 5 school days of the appeal hearing (whenever possible)

Appeals lodged after the deadline may be heard at a later date in September and after appeals received by the deadline.

Further information about appealing can be found here: [School admission appeals - London Borough of Richmond upon Thames](#)